

# Webster County, Missouri

## Job Description

### Mower

**Position Title:** Mower

**Wage Status:** Non-Exempt

**Position Summary:**

The Mower is responsible for safely operating mowers to mow ditches and other areas as required.

**Essential Responsibilities and Duties:**

- Safely operate mowers
- Maintain the mower as needed
- Track fuel and mileage
- Sharpen blades or repair mower blades
- Safely mow, watching for pedestrians, bridges, culverts, fences and other obstacles
- Report to shop if an obstacle is destroyed while mowing
- Read map and know directions (north, south, east, west)
- Operate tree trimmer along fence lines and around roads or where needed
- Daily safety checks including tires, lights, etc.
- Know and understand the limits of the mowers and trimmers
- Keep mowers clean and free of debris
- Operate two-way radio and/or cell phone to communicate with co-workers
- Uses hand tools to do minor repairs or build items upon request
- Clearly and effectively communicate information to co-workers, citizens, and visitors in verbal (in person or via phone) and written formats
- Effectively organize work area and use time management skills
- Must be able to maintain a positive attitude while dealing with many different personality types and situations
- Provide excellent customer service for all Webster County citizens and visitors
- Must attend all training as required
- Other duties as assigned

**Education, Knowledge, Skills, and Abilities:**

- Read and follow instructions and maps
- Able to drive and safely operate mower and tractor

- Valid drivers' license required
- Clean driving record required
- General mechanical aptitude
- Must be able to quickly problem solve
- Able to work with general public, citizens, co-workers and others by speaking with (in person or via phone) and written communication
- Must have a clean criminal history
- Must know and understand all safety procedures of the department at all times
- Must have acceptable attendance record
- Able to perform all tasks listed above on a daily basis

**Physical Demands:**

- Lifting and carrying up to 30 pounds frequently and up to 10 pounds frequently and frequently moving small objects
- Able to frequently climb into small, tight places, in and out of ditches and up and down from equipment and tall vehicles
- Frequently driving and sitting
- Able to drive mower and trimmer forward while looking to the side or behind to see what is being mowed or trimmed
- Able to push and pull up to 50 pounds
- Able to work in loud and busy environment as well as quiet environment
- Work outside during all weather conditions as well as inside
- Shovel snow and ice as required
- Walking or standing frequently
- Must have manual use of hands and vision to make repairs as needed
- Able to clearly and effectively communicate with citizens, co-workers, visitors, and the general public

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I have been given the opportunity to review this position description and have discussed the requirements of the position with the hiring supervisor. I understand this position description represents the minimum performance requirements of the job.

I have read and understand the Mower job description and can perform the essential functions and physical demands with or without reasonable accommodation.

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Employee Signature

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Date

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Supervisor Signature

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Date